

Date of request:	Room #	Teacher's Name:	Date repair was addressed: _____ <input type="checkbox"/> Repaired <input type="checkbox"/> Must Revisit <input type="checkbox"/> Submit Work Order
Printer:			
<input type="checkbox"/> Epson _____ <input type="checkbox"/> HP _____ <input type="checkbox"/> Lexmark Z65 <input type="checkbox"/> Lexmark M412 <input type="checkbox"/> Lexmark _____ <input type="checkbox"/> Other:	<input type="checkbox"/> paper jams in printer <input type="checkbox"/> light blinks/does not print <input type="checkbox"/> message: no printer selected <input type="checkbox"/> Other: explain below		<input type="checkbox"/> Overhead Projector: Make _____ Model _____ Needs Bulb <input type="checkbox"/> YES _____ Fan working <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> LCD Projector: Make _____ Model _____
Computer:			
<input type="checkbox"/> eMac <input type="checkbox"/> iMac <input type="checkbox"/> G3 <input type="checkbox"/> iBook <input type="checkbox"/> Dell laptop <input type="checkbox"/> Dell desktop	<input type="checkbox"/> computer will not turn on <input type="checkbox"/> computer on/black screen <input type="checkbox"/> keyboard does not work <input type="checkbox"/> mouse does not work <input type="checkbox"/> cannot log onto computer <input type="checkbox"/> message: my home folder cannot be found <input type="checkbox"/> message: cannot find server <input type="checkbox"/> Other: explain below		<input type="checkbox"/> ProScan Monitor: <input type="checkbox"/> Cannot see computer image <input type="checkbox"/> Cannot receive Cable TV image <input type="checkbox"/> SmartBoard <input type="checkbox"/> Software: <input type="checkbox"/> AppleWorks6 <input type="checkbox"/> Microsoft Office <input type="checkbox"/> Curriculum CDs <input type="checkbox"/> DVDs <input type="checkbox"/> Grade Quick <input type="checkbox"/> Electronic Plan Book
Internet:			
Using Firefox:	Using Safari:		Using Internet Explorer:
<input type="checkbox"/> Cannot reach BBOED <input type="checkbox"/> Cannot go beyond BBOED <input type="checkbox"/> Cannot access email	<input type="checkbox"/> Cannot reach BBOED <input type="checkbox"/> Cannot go beyond BBOED <input type="checkbox"/> Cannot access email		<input type="checkbox"/> Cannot access TIENET <input type="checkbox"/> Cannot print from TIENET
Other:			